



City of Wilmington

Job Title:	Superintendent of Water	Job Category:	Water
Department/Group:	Water	Job Code/ Req#:	n/a
Location:	Water Department	Travel Required:	Yes 20 -30%
Level/Salary Range:	Level 20	Position Type:	Full Time
HR Contact:	Jeanne Pope	Date posted:	March 22, 2017
HR Email	jpope@wilmingtonoh.org	Posting Expires:	April 7, 2017
Applications Accepted By:	April 7, 2017 via email to jpope@wilmingtonoh.org		
Job Description	<p>ROLE AND RESPONSIBILITIES</p> <p>Water supply and management, EPA communications and compliance, payroll, staff management, department goals and objectives, and public relations.</p> <ol style="list-style-type: none"> 1. Assigns duties for water department. 2. Develops work schedules <p>QUALIFICATIONS AND EDUCATION REQUIREMENTS</p> <p>Bachelor's degree in related field and/or five years' experience in water supply/plant operations and management. Class III Water License required. Microbiological certification; full chemical certification.</p> <p>Experience with Ohio EPA and water treatment rules and regulations. The candidate will also be familiar with developing work schedules, preparing annual water treatment and operations budget, administrative and leadership components.</p> <p>Knowledge of safety practices and procedures; department goals and objectives; wastewater treatment regulations, water distribution systems and components; water meter maintenance and repair.</p> <p>ADDITIONAL NOTES</p> <p>Other duties as assigned</p>		
Approved By: Jeanne Pope			
<i>Last Updated By: Jeanne Pope</i>			
		Date:	March 22, 2017